#### MEMORANDUM



## DATE: 28 May 2008

FOR: Rory Rehbeck, Chair Search Working Group

**FROM:** Canine Sub-Group

# SUBJECT: Canine Sub-Group Telecon Minutes

Please find the attendance and agenda items addressed on the Canine Sub-Group 28 May 2008 conference call:

MEETING DATE(s)	28 May 2	2008 Call # <sup>-</sup>	Call # 119	
MEMBERSHIP / ATTENDANCE				
Member	Y/N	Guest	Y/N	
Teresa MacPherson, Chair	Y	Rory Rehbeck (SWG)	Y	
Darren Bobrosky	Y	Jennifer Massey (scribe)	Y	
Susann Brown	Y			
John Dean	N			
Mike Marks	Y			
Debra Tosch	Y			

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# AGENDA ITEMS/DISCUSSION

- 1) Minutes from 25-27 April Face-to-Face Meeting
- 2) Colorado Test
- 3) Letter to CSG Suggestions for CE
- 4) 2009 Calendar
- 5) Mandatory Attendance at Test Briefings
- 6) Position Task Book

## PROPOSED ACTIONS

- 1) Minutes from 25-27 April Face-to-Face Meeting
  - Approved

### 2) Colorado Test

- 5 out of 7 passed, no issues
- CE on Sat and CP on Sun
- Suggestion to have a separate cover sheet for the CP
  - CSG discussed and concluded that a sheet that includes the following will be developed:
    - Strengths
    - Weaknesses
    - Recomendations

# 3) Letter to CSG – Suggestions for CE:

 CSG discussed and will reply, stressing that we will continue to monitor the testing process and welcome suggestions for improvement

## 4) 2009 Calendar

- CSG has completed a draft for a 12-event CE/CP schedule for the 2009 US&R calendar. After the first four tests in 2008, the average attendance is 15.5 teams per CE.
- CSG will request the approval of the appropriate Program Managers.
- CSG will present draft to Ops Group/TFLs as a suggested schedule for 2009.

## 5) Mandatory Attendance at Test Briefings

- Asked by a Chief Evaluator—"What is the consequence of a handler missing the mandatory briefing before a test, with no notice or explanation?"
- As this is an anomaly, no rule will be made. The Chief Evaluator has the latitude to reasonably handle the situation. The appropriate Task Force personnel should be notified.

### 6) Position Task Book

• Has been reviewed and revised to conform to the Position Description. Will be presented at the June Ops Group/TFL meetings.

### CONFERENCE CALL(s)

CSG Call: 10 July 2008 @ 1400 EDT

Pre-Evaluation Call: 13 June 2008 (CA-TF5) @ 1400 EDT

Canine Coordinator Call: 17 July 2008 @ 1400 EDT

Evaluator Calls: 5 August 2008 @1200 EDT

14 August 2008 @ 1500 EDT

# NEXT FACE TO FACE MEETING

April 2009 Las Vegas, Nevada