MEMORANDUM



DATE: 10 July 2008

FOR: Rory Rehbeck, Chair

Search Working Group

FROM: Canine Sub-Group

SUBJECT: Canine Sub-Group Telecon Minutes

Please find the attendance and agenda items addressed on the Canine Sub-Group 10 July 2008 conference call:

MEETING DATE(s)	10 July 2	008 Call # ²	Call # 120	
MEMBERSHIP / ATTENDANCE				
Member	Y/N	Guest	Y/N	
Teresa MacPherson, Chair	Y	Rory Rehbeck (SWG)	N	
Darren Bobrosky	Y	Jennifer Massey (scribe)	Y	
Susann Brown	N			
John Dean	N			
Mike Marks	N			
Debra Tosch	Y			

AGENDA ITEMS/DISCUSSION

- 1) Minutes from 28 May 2008 Call
- 2) CA-TF5 CE
- 3) New Evaluators
- 4) Canine Coordinator Telecon July 17th
- 5) Ops/TFL meeting
- 6) Pre-Eval Telecons Suggestion
- 7) FEMA Logo
- 8) TF approval required for team taking an FSA
- 9) Question: What does "certified by vet" mean on the ORE form?
- 10) Old business
- 11) Sept CA-TF4 CE
- 12) Canine Coordinator Survey 2009

PROPOSED ACTIONS

- 1) Minutes from 28 May 2008 Call
 - Approved
- 2) CA-TF5 CE
 - Four out of Six passed, no issues
- 3) New Evaluators
 - Approve Justin Poarch, Handler (UT-TF1)
 - All paperwork has been completed, will approve via email as there is not a quorum on this call [done]

4) Canine Coordinator telecon July 17th

- Sytstem updates Teresa
 - Pass Rates
 - Statistics
 - Ops/TFL Meetings
 - New application/announcement process
 - Updated application forms (signatures)
 - CSG considering phasing in increased pile size to 10K–15K
 - CC approval for FSA participation
 - Procurement/Disposition of Canines
- New handler guidelines John Dean
 - o Preliminary training?
 - o Timelines?
 - o Tiers of membership?
- Unit 10 CSST—Canine Search Strategy and Tactics Mike
 - o Suggestion to incorporate into handler orientation and/or review
 - Explains how the CSS fits into the big picture
- Fit-for-duty guidelines for canines Susann
 - Working with Vet Group and Auburn
- Screening Process for Disaster Search Canines Susann
- Open training weekends 2009 Susann
- Canine Coordinator Roles and Responsibilities Darren
- Task Force Canine Survey 2009

 Debra
- Contingency plan for CE/CP

 John Dean
- Transporting canines by air Darren

5) Ops/TFL Meeting

- Recommendation 08-01
 - Guidelines for Annual Canine Medical exams
- Recommendation 08-02
 - Screening process for k9s purchased with federal funds
- CSSCP
 - Update presented and distributed
- SOPs

- Revised Announcement/Application process
- PTB now PTL
 - Position Task Book is now Position Training Log
 - o To be revised to include skill sets from CE and GPS Ops level skill sets
- Procurement of canines
 - Legal Issues and FEMA Ethics Committee working on it
- Cost caps for all canine equip on cache list (MSRP)
 - Need to get to Logs WG

6) Pre-Eval Telecons

- Chair and Division Rep
 - o Rep gets replacement if can't make it
- Any other CSG member who may want to attend

7) FEMA Logo

- FEMA logo is an approved logo
- Vests (or anything else) with a FEMA logo that is not the approved logo cannot be worn on FEMA events

8) Question: Is TF approval required for team taking an FSA?

Answer: Yes

9) Question: What does "certified by vet" mean on the ORE form?

 Answer: From ORE evaluators - they are looking for vet forms showing current vaccination records

10) Old Business

- Article on transporting dogs via air (almost complete)
- CP Cover Sheet (see attached)

11) Sept CA-TF4 CE Report

Announcement to be out asap [done]

12) Canine Coordinator Survey 2009

- To be distributed after the telecon
- Add to survey
 - Central vet for all certified dogs?
 - Tiers of membership (different membership levels within the Task Force, support you receive from your Task Force depending on level)?
 - What else? Will ask on CC telecon.

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CONFERENCE CALL(s)

CSG Call: 4 August 2008 @ 1400 EDT

Evaluator Calls: 5 August 2008 @ noon EDT

14 August 2008 @ 1500 EDT

Pre-Evaluation Call: TBD

Canine Coordinator Call: 17 July 2008 @ 1400 EDT