



Federal Emergency Management Agency

MEMORANDUM

FOR: US&R Division Director
Operations Work Group Chair

DATE: 5-27-03

FROM: Canine Work Group
Bruce Speer--Work Group Chair

SUBJECT: Work Group Meeting Minutes

Please find the attendance and agenda items addressed at the recent Canine Work Group Conference Call.

MEETING DATE(s) >>		5-23-03	call #60
MEMBERSHIP / ATTENDANCE			
Bruce Speer [chair]			
Member	Y/N	Member	Y/N
Anne Trout	Y		
Shirley Hammond	Y		
Chris Selfridge	Y		
Teresa MacPherson	Y		
Ann Wichmann	Y		
Dean Scott (FEMA/DHS)	N		
Bruce Berry (SWG)	N		
Rory Rehbeck (SWG)	N		

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Work Group Meeting Minutes
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AGENDA ITEMS/DISCUSSION

- Minutes

- Complaint by evaluatee

- New Evaluators
 - Type I
 - Type II

- Equivalency tests

- Evaluator Rotation System

PROPOSED ACTIONS

- Minutes from call dated 4-30-03 were accepted and posted

- Complaint by testing team referencing an evaluator was addressed. Chair will contact evaluator and then respond to complainant.

- New Evaluators approved--
 - Hilda Wood FLTF1 (handler) **TYPE I**
 - Ron Wechbacher CA (handler), Rex Ianson CA (STM) **TYPE II**

- Equivalency tests—
 - TN Type II test scheduled for July 12 & 13 was approved by FEMA for equivalency as well as the other two CA tests. As of 1-1-04 there will be 12 tests annually, 4 per Region. These FEMA sponsored tests will be the only recognized tests.

- Evaluator Rotation System—
 - Hosting agency may select one local evaluator per site (One on the Type II and up to three on the Type I). Hosting agency will select a Lead evaluator from the top of the list (one for the Type II and 3 for the Type I). The rest of the evaluator positions will be filled from the top of the list. After one has evaluated, he will fall to the bottom of the list. If one chooses to pass on an evaluation opportunity, he will be given one additional opportunity before dropping to the bottom of the list.

NEXT CALL

- 6-27-03 0900 EST