



Federal Emergency Management Agency

Washington, D.C. 20472

MEMORANDUM

FOR: US&R
Search Work Group Chair

DATE: Sept 17, 2003

FROM: Canine Subcommittee
Bruce Speer--Subcommittee Chair

SUBJECT: Conference Call Minutes

Please find the attendance and agenda items addressed at the recent Canine Subcommittee Conference Call.

MEETING DATE(s) >>		9-17-03	call # 65
MEMBERSHIP / ATTENDANCE			
Bruce Speer [chair]			
Member	Y/N	Member	Y/N
Ann Wichmann	Y		
Teresa MacPherson	Y		
Shirley Hammond	Y		
Dean Scott (FEMA)	N		
Rory Rehbeck (SWG)	N		
Bruce Berry (SWG)	N		

**US&R Search Work Group Chair
Conference Call Meeting Minutes
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AGENDA ITEMS/DISCUSSION

- Member Resignation
- Grievance Policy
- Aggression Policy
- Evaluator Conference Calls
- New Evaluator—Mary Flood
- Maximum time allowed between piles

PROPOSED ACTIONS

- The Canine Subcommittee has accepted the resignation of Chris Selfridge (Region C Representative) and requests the SWG begin the replacement process.
- The Subcommittee will draft a Grievance Policy derived from the existing CA Policy. It will include an amended timeframe for filing from 96 hours to 5 days from the date of the evaluation in question. The Policy will be annexed in the DSCREP, as well as posted on the website.
- The Subcommittee still maintains that the Task Force is the point of integrity for its members, including the canines. The Task Force is responsible for the teams it fields and may use the guidelines as set forth in the DSCREP if a question of aggression arises at a FEMA event outside of evaluations, such as team drills or deployments. If a question of aggression arises at an evaluation, the evaluators will proceed according to the process as set forth in the DSCREP on a case by case basis.
- The Evaluator Conference Calls were attended by a large percentage of the evaluators and deemed a success. We will schedule the next set of calls for six months from now.
- Mary Flood (handler) UTTF1 is hereby approved as a Level II Evaluator.
- Type I test sites must have no more than 20 minutes travel time between sites.

NEXT CALL 10-17-03

Teresa MacPherson,
Secretary
9-24-03

