

MEMORANDUM

U.S. Department of Homeland Security



FEMA

DATE: 12 December 2006

FOR: Rory Rehbeck, Chair
Search Working Group

FROM: Canine Sub-Committee

SUBJECT: Canine Sub-Committee Telecon Minutes

Please find the attendance and agenda items addressed on the 12 December 2006 Canine Sub-committee conference call:

MEETING DATE(s)		12/12/2006	Call # 103
MEMBERSHIP / ATTENDANCE			
Member	Y/N	Guest	Y/N
Teresa MacPherson, Chair	Y	Rory Rehbeck (SWG)	N
Mike Marks	Y	Jennifer Massey (scribe)	Y
Joe Caputo	Y		
Cathy Schiltz	Y		
John Dean	Y		
Darren Bobrosky	Y		
Debra Tosch	Y		

AGENDA ITEMS/DISCUSSION

- 1) Minutes from 30 November 2006 Conference Call
- 2) FL-TF2 Certification Preparation
- 3) Revisions to CSSCP
- 4) Texas Training Weekend
- 5) Washington CE (June 2007)
- 6) Conference Call Protocol
- 7) Next Call

PROPOSED ACTIONS

- 1) **Minutes from 30 November 2006 Conference Call**
 - Approved
- 2) **FL-TF2 Certification Preparation**
 - Discussed the CP and the “testing of the test”. Some minor revisions are needed, but nothing major. The students had a successful training and FL2 supplied great support.
- 3) **Revisions to CSSCP**
 - Distractions – needs to be re-worded. The way it is currently is worded gives the option for no distractions at all. Need to make sure that clothes and food are used as distraction.
 - The definition of control – needs to be re-worded. Make it clear on the conference call with the evaluators what this means. In the “terms” reference the **set up** section.
- 4) **Texas Training Weekend**
 - Open trainings –No cooperative agreement funds are approved for use for these types of training trips as of yet.
- 5) **Washington CE (June 2007)**
 - Re-assigned to CA-TF2
- 6) **Conference Call Protocol**
 - Need to set some guidelines for Evaluator conference call (e.g., noise, talking, etc.)

7) Next Call – 29 January 1200 EDT

CONFERENCE CALL(s)

CSC Call: 29 January 1200 EDT

Canine Coordinator: 2 March 1400

Evaluator Call for January Test: 9 January 1200 EDT

Evaluator Call: 1 February 1200 EDT, 5 February 2030 EDT

NEXT FACE TO FACE MEETING

TBD